

**MINUTES OF A BOARD MEETING HELD AT EXETER GOLF AND COUNTRY CLUB LIMITED,
WEAR HOUSE, COUNTESS WEAR, EXETER ON WEDNESDAY 31st MAY 2023**

(Note for members reading these minutes – Board meetings are partly confidential, such as those items relating to finance, employment, and disciplinary matters, and these are not included in the minutes published on the Club website).

Present: Will Gannon (Chairman)
Cliff Nightingale
Peter Lacey
Juliet Chenery
Deborah Stevenson
Jenna Hamilton Pursglove

In Attendance: Nick Rimmer (President)
Chris Jones (General Manager)
Jenni Ashford (Minutes)

Responsibility

<p>1. APOLOGIES</p> <p>Apologies for absence received from Robert Wilmington Badcock, Geoff Bush.</p>	
<p>2. MINUTES</p> <p>The Minutes of the Meeting held on 26th April were agreed.</p>	
<p>3. MATTERS ARISING</p> <p>Planning Meeting took place on 25th May. The application was deferred so will be on the agenda again in June.</p> <p>Tom Mackenzie met with CJ and WG to discuss the 2nd, 9th and 18th fairways. He recommends the removal of old trees along the 18th, plus tree planting scheme across the site to counteract the older trees that will need removal due to age in the future. Also discussed golf balls leaving the course along the 18th and landing in adjacent houses.</p> <p>Governance and succession planning – GB waiting to hear from Kirsty Semple after the Member's Meeting on 18th April.</p>	CJ
<p>4. FINANCIAL MATTERS</p> <p>CN summarized the financial report and cashflow from Will Roose. The results are as expected, and the audit is due. Cashflow is £135K over where it was expected – WR to investigate. YTD is better than budgeted. Membership numbers are encouraging – slightly down on</p>	

<p>swim only, tennis and squash but fitness is up.</p> <p>Deferral of shares – CN proposed a resolution to defer this month’s list of lapsed shares – all agreed.</p> <p>Governance and updating rules and articles – to be included on the AGM agenda.</p> <p>JC enquired about PDQ providers for card payments – CJ advised we’re looking at changing – currently reviewing DOJA and Elevon.</p> <p>Confirmed that the member discount will be available to members for card payments from July to remove necessity to top up and store money on a member card.</p>	
<p>5. GENERAL MANAGER’S REPORT</p> <p>CJ circulated his GM report.</p> <p>Outdoor pool cover – the £30-£40K option will be ordered after the planning meeting in June – this is the cheapest option but also the only option that allows the slide to be kept and it will be boxed at the deep end of the pool.</p> <p>Indoor pool – an engineer has been consulted regarding a replacement for the ceiling cover as the current one will need renewing soon.</p> <p>F&B staffing costs – James Arnold and Will Roose have been reviewing this overspend which is due to the current bar/table service set up which requires a minimum of three staff to manage due to the separate areas. CJ advised that the Halfway House pop up bar has been working well and the Pool Hut is the best it has ever looked thanks to James.</p> <p>Opening hours for food in Members Bars to extend soon.</p> <p>Events revenue – impacted by the changing rooms as Duckworth / Mews bookings were reduced due to noise of building works during the last quarter of 2022/3.</p> <p>There are 9 proms this year between 30th June – 14th July – each one is worth £3-£7K per event.</p> <p>Reminder letter to houses on the boundary about usage/access – agreed member only access with nominal annual fee of £8.</p> <p>JHP asked about installing a Tap-A-Tip system – CJ investigating.</p> <p>Bridge Room – CJ advised this is ongoing – Bridge are discussing</p>	<p>CJ</p>

storage and tables with him.	
6. PROPERTY AND DEVELOPMENT MATTERS N/A	
7. RISK REPORT CJ advised there were no changes to the Risk Report.	
8. PRESIDENT'S REPORT Club President Report written by Nick Rimmer. “Club Committee held the bimonthly meeting on 15 th May with Peter Lacey in attendance. Discussed pool cover and ongoing planning for golf range, Discussion around non-member guest fees, feeling was £20 too high if guest is playing one sport (other than golf) requested Board consider at next finance meeting, lower guest fees if guest can be isolated by the guest card to one entry, ie, squash or tennis etc so that they couldn't then use the Pools, or isolated to pool only, use of bars afterwards for F&B could only be seen as a benefit to the club.. CC felt its very much a member benefit to be able to bring a guest to play a sport and good marketing of facilities. Could the Board reconsider guest fees maybe with possible time restrictions, ie not in busy times. Discussion around keeping members informed re the re development project with members bar and perhaps putting up plans on the site so all can see. Good discussion around cost saving ideas, suggested to CJ that no sandwiches be provided by club at section committee meetings or CC, just tea, coffee, OJ and biscuits, accepted by every section and implemented by F&B, not huge but adds up through the year and as Tesco say ‘every little helps’. Events attended 1 st May Viewed new changing room with CC and CJ - everyone very pleased with the results. 9 th May Ladies Golf committee meeting, main issue is reducing numbers of female golfers (now 155) any help from club in promoting ladies golf appreciated. 14 th May attended golf match (Channel league) hosted at EGCC V Dorset with EGCC players representing Devon.	

<p>18th May attended Mens golf section Committee meeting, complimentary re F&B following EDL matches at club. A heated discussion re the date of the annual dinner dance , who is responsible for organising and the date (3rd Feb 2024 proposed) Rest of meeting positive.</p> <p>21st May Attended EGCC Women's Squash and Racketall tournament, which seemed to go well.</p> <p>30th May Presidents golf day to ladies, arranging for Prosecco and Danish Pastries on 8th Tee with a charity donation draw for 3 hampers (for ELF) . Around 60 ladies signed up for golf , Prizegiving and charity draw at 6pm in WP.</p> <p>Presidents' charity club supper 15th July Tickets going ok, 50 sold so far (need 100) appreciated if Board can take a table? Function on booking form to request to sit on a specific table (lead name) Event is drinks on Mews Terrace with singer on arrival, 2 course meal with coffee, Silent auction and £5 in ticket price to ELF, singer entertainment after dinner.</p> <p>Padel and Pickleball President still keen to investigate this facility being provided at EGCC, Padel is now the fastest growing sport in the world. Tennis section looking forward to new pavilion, understanding when funds allow, hopefully with seating for spectators upstairs?</p> <p>Agreed date in July (15th) for President's charity Club supper, drinks on terrace (Mews) meal and entertainer, silent auction, tickets to include £5 to charity (ELF)</p> <p>The President would again like to explore the location and costs of Padel at the club as a revenue stream, can I set a date for meeting Will and Chris with James once subscriptions are clear?"</p>	
<p>9. ATTENDANCE AT CLUB COMMITTEE</p> <p>DS to attend the next Club Committee to be held on 3rd July.</p>	DS
<p>10. SHARE TRANSFER FORMS</p> <p>Awaiting reports – CN and Martyn Walker working on this.</p>	CN
<p>11. ANY OTHER BUSINESS</p> <p>Board Dinner and Meeting date for November – this has been changed to 22nd November.</p>	

<p>12. DATE OF NEXT MEEETING</p> <p>Strategy Meeting Saturday 24th June.</p> <p>Next Board Meeting - Wednesday 28th June 2023.</p>	
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There being no further business to discuss the meeting finished at 7.00 pm.

Chairman **Date**