

**MINUTES OF A BOARD MEETING HELD AT EXETER GOLF AND COUNTRY CLUB LIMITED,
WEAR HOUSE, COUNTESS WEAR, EXETER ON WEDNESDAY 26TH APRIL 2023**

(Note for members reading these minutes – Board meetings are partly confidential, such as those items relating to finance, employment, and disciplinary matters, and these are not included in the minutes published on the Club website).

Present: Will Gannon (Chairman)
Geoff Bush
Peter Lacey
Juliet Chenery
Robert Willmington-Badcock

In Attendance: Nick Rimmer (President)
Chris Jones (General Manager)
Jenni Ashford (Minutes)

Responsibility

<p>1. APOLOGIES Apologies for absence received from Deborah Stevenson and Jenna Hamilton Pursglove.</p>	
<p>2. MINUTES The Minutes of the Meeting held on 29th March were confirmed by the Board and signed by the Chairman.</p>	
<p>3. MATTERS ARISING Planning Meeting delayed until 25 May – change of Planning Officer – local elections early May.</p>	
<p>4. FINANCIAL MATTERS CN summarized the financial report and cashflow from Will Roose. The results are as expected, and the audit is due. Membership renewal levels have been similar to previous years.</p> <p>CN and WG speaking with HandlesBanken next month – also speaking to Barclays re long term funding once we have confirmation re level of membership renewal.</p> <p>Will Roose has asked for approval regarding replacement filters for the indoor pool at a cost of £60K. CJ wants to book this work for August when the outdoor pool and weather is best so the indoor pool can close for 3 weeks.</p> <p>Membership numbers – 260 club members less than same time last year, however 81 more fitness members and 27 more golfers.</p>	

<p>5. GENERAL MANAGER'S REPORT</p> <p>CJ circulated his GM report.</p> <p>Gym floor – CJ to review the rubber flooring area in the gym and get costs to replace as it's damaged.</p> <p>Outdoor pool cover – Steve reviewing which one to order. It was suggested that reference to this should be included in the announcement about the new changing rooms opening.</p> <p>Spa is performing very well at present. Each spa treatment room needs a small refurb. CJ is planning to close one room at a time to complete the work. WG to email the spa to say well done.</p> <p>Darren Everett raised the issue of trespassing on the 11th and 15th in his Board Report. Trespassers are accessing the course near the 9th hole from the neighbouring housing development.</p>	<p>CJ</p> <p>WG</p>
<p>6. PROPERTY AND DEVELOPMENT MATTERS</p> <p>Complaint re balls leaving golf course near the 2nd hole – Tom McKenzie will investigate when he visits next.</p> <p>Will Roose had reported to WG that there is a potential Persimmon Development on 15th hole dogleg. WG to investigate when Andy Robbins and Matt Dymond (new Planning Officer) visit on 27th April for the site viewing at the new range location.</p> <p>Trespassing on the 15th and 11th also discussed – will monitor.</p>	
<p>7. RISK REPORT</p> <p>CJ raised the issue of the Greenkeepers Yard particularly the toilet floor which is currently being supported. RWB suggested hiring a portacabin rather than having to spend significant capex to rectify this issue. CJ to look into this.</p>	<p>CJ</p>
<p>8. PRESIDENT'S REPORT</p> <p>Not so much to report due to no CC meeting in April and all other activity overtaken by the recent members meeting on 18th April.</p> <p>A few more cases of members being aggressive to staff and one member to member issue in the car park, see GM's report. Being dealt with, we should maintain zero tolerance to bad behaviour and use of foul language.</p> <p>I would like to show CC round changing rooms when completed, is that ok?</p> <p>Attended Tennis Committee meeting on 17/04/2023. Safeguarding updated by James Temple.</p> <p>Tennis section queried when new court surfaces will be completed?</p>	

<p>Tennis section looking forward to new pavilion, understanding when funds allow, hopefully with seating for spectators upstairs?</p> <p>Agreed date in July (15th) for President's charity Club supper, drinks on terrace (Mews) meal and entertainer, silent auction, tickets to include £5 to charity (ELF)</p> <p>The President would again like to explore the location and costs of Padel at the club as a revenue stream, can I set a date for meeting Will and Chris with James once subscriptions are clear?</p>	
<p>9. ATTENDANCE AT CLUB COMMITTEE PL to attend the next Club Committee to be held on 15th May.</p>	PL
<p>10. SHARE TRANSFER FORMS GB and WG signed the share transfer forms so all are now up to date as of this meeting.</p> <p>CN confirmed reports will be generated on a monthly basis going forward.</p> <p>CN confirmed that 1024 members had been contacted regarding purchasing minimum shares – there are about 100 outstanding still.</p> <p>Governance and succession planning – GB to meet with Kirsty Semple following the Members Meeting on 18th April where she raised this issue – he will explain organisational differences that make this Club different to other organisations such as corporate companies or PLC groups. It was agreed that succession planning should be discussed in more detail.</p>	CN
<p>11. ANY OTHER BUSINESS</p> <p>Tennis courts – the new court surfaces will be completed in 2-3 weeks – they will be a sandy colour instead of red as this means they could be completed more quickly than otherwise.</p> <p>Boundary gates – this matter was discussed at length as owners of new houses have been creating gates along the course without permission. It was agreed that CJ should post notices on such gates stating 'For your own safety, please do not walk on the golf course'.</p> <p>Summary of the Member Meeting on 18th April – WG confirmed that the Board Statement, Welcome by Chairman and Overview had been posted to the Board and Club Committee page on the Members Area.</p>	
<p>12. DATE OF NEXT MEETING Wednesday 31st May 2023.</p>	

There being no further business to discuss the meeting finished at 7.00 pm.

Chairman **Date**